



December 8, 2025 at 8:15 am

Room 28 / Parent Center

Zoom ID: 861 7476 2679

Passcode: room24

1.	<p>Welcome/Call to Order          The ELAC meeting was called to order by Chairperson, Georgina España, at 8:27 a.m. Members and attendees were welcomed, and a volunteer led the Pledge of Allegiance.</p>
2.	<p>Flag Salute          Chairperson, Georgina España, called for Sylvia Lira to lead the pledge in English. Heidi Rodriguez led the pledge in Spanish.</p>
3.	<p>Public Comment</p> <ul style="list-style-type: none"> <li>• 3 comments, 1 minute each</li> <li>• No Public comments were made</li> </ul>
4.	<p>Roll Call</p> <ul style="list-style-type: none"> <li>• Establish quorum</li> <li>• The roll call was taken by Jacqueline Zarate, secretary.</li> <li>• 6 out of 7 voting members are present, Alejandra Meza was absent.</li> <li>• 2 SCHOOL REPRESENTATIVE non-voting members: Molly Kilcullen/ EL Designee, Kimberly Reems/Principal, and 1 District Translator are present.</li> <li>• Chairperson, Georgina España, says quorum is MET with 6 out of 7 voting members.</li> </ul>
5.	<p>Approval of ELAC Attendance and SES (School Survey) Minutes/Notes (Action Item)</p> <p><i>Members were given the meeting notes and time to review for corrections or clarifications</i></p> <ul style="list-style-type: none"> <li>• Gerogina España, <i>Chairperson</i>, asks for any corrections or clarifications.</li> <li>• <i>No Clarifications were made:</i></li> <li>• Georgina España, <i>Chairperson</i>, calls for a motion. She recognizes Sylvia Lira who made the motion to approve the notes/minutes as presented.</li> <li>• Georgina España, <i>Chairperson</i>, calls for a second. She recognizes Rodis Berganza who seconds the motion.</li> <li>• Georgina España, <i>Chairperson</i>, calls for a vote to approve the minutes.</li> <li>• 6 out of 7 votes were “yes”. 0 out of 7 were “no”. 1 out of 7 abstained or were absent.</li> <li>• Georgina España, <i>Chairperson</i>, recognizes that the votes have PASSED</li> </ul>
6.	<p>Presentations</p> <ul style="list-style-type: none"> <li>• School Plan for Student Achievement (SPSA)</li> </ul> <p>Presenter: Miss Kilcullen, EL Designee</p> <p>The SPSA overview included:</p>

- What the SPSA is and its purpose (annual goals, actions, data-driven planning).
- Explanation of the SPSA pillars: Academic Excellence, Joy & Wellness, Engagement & Collaboration.

#### EB Data Review

The committee reviewed current English Learner data including:

- RFEP enrollment, EL counts, PLTEL data, and newcomer numbers.
- ELPAC/ELPI progress trends and Dashboard status.

#### EB Goals (Through 2027)

The presenter highlighted progress goals for the following areas:

- Designated ELD: Increase to 85% implementation of routines by March 2027.
- Integrated ELD: 80% of walkthroughs show consistent integrated supports by 2027.
- Attendance: Reduce EL chronic absenteeism from 27% to 24% by June 2027.
- PLTEL: Decrease PLTEL percentage from 26% to 23% by June 2027.
- Reclassification: Maintain at least a 30% K-5 reclassification rate.

#### EB Strategies

The committee discussed schoolwide strategies:

- Protected daily Designated ELD block with consistent routines.
- Integrated ELD embedded across all content areas.
- Targeted PLTEL intervention focusing on vocabulary, complex sentences, stamina, and comprehension.
- Attendance initiatives including monthly monitoring, incentives, and family outreach.
- Reclassification supports: ELPAC-style tasks, small-group intervention, Learning Lab pull-out.

Questions and Clarifications:

No questions

The committee reviewed the 2026-2027 preliminary budget allocations for Title I and TSP programs. Highlights included:

- Funding for Title I Coordinator, TSP Coordinator, CSR teachers, assistants, intervention teachers, software, supplies, Saturday School support, school psychologist, PSA counselor, supervision aides, and instructional materials.
- Explanation of how funds support English Learners academically, linguistically, and through attendance and engagement programs.

Questions and Clarifications:

- Speech and other services (Occupational Therapy, Arts, Deaf and Hard of Hearing Services) are provided by the district and do not come out of the school's budget. When services from an IEP are missed, the student is own "compensatory" time which is time that is owed and will be made up at later date with the student.
- High Dose tutoring is funded by the district, not the school. However, our Saturday school intervention is funded by the school.
- TSP funds increased because we have more students estimated.
- Title One Funds was less. This decision is made by the district and the government.
- Terms were describe for the different teacher lines.

7. New Business

- Provide written advisement to SSC (Action Item)
  - Provide written advisement to the SSC specifically for English Learners

ELAC Written Recommendation to SSC

The English Learner Advisory Committee (ELAC) recommends that the School Site Council (SSC) continue to support the following actions within the SPSA to strengthen outcomes for English Learners and all students:

1. Continue Saturday Classes and Afterschool Intervention  
Maintain extended learning opportunities that provide targeted language and academic support for English Learners, PLTEs, newcomers, and students needing additional practice in reading, writing, listening, and speaking.
2. Continue Pull-Out Interventions  
Sustain Learning Lab and small-group pull-out supports to provide structured academic language practice, explicit instruction aligned to ELD standards, and focused intervention for students who require additional scaffolding.
3. Continue the Attendance Team  
Maintain proactive attendance monitoring, home outreach, incentives, and early intervention efforts to reduce chronic absenteeism—especially among English Learners, newcomers, and families who may need additional support.
4. Continue Parent Representatives  
Preserve funding for Parent & Family Center Representatives to ensure strong communication, family engagement, multilingual support, and increased participation in school events, workshops, and academic initiatives.

	<p>Georgina España, <i>Chairperson</i>, calls for a motion. She recognizes Rodis Berganza who made the motion to approve the notes/minutes as presented.</p> <p>5. Georgina España, <i>Chairperson</i>, calls for a second. She recognizes Sylvia Lira who seconds the motion.</p> <p>6. Georgina España, <i>Chairperson</i>, calls for a vote to approve the minutes.</p> <p>7. 6 out of 7 votes were “yes”. 0 out of 7 were “no”. 1 out of 7 abstained or were absent.</p> <p>8. Georgina España, <i>Chairperson</i>, recognizes that the votes have PASSED</p>
8.	<p>Old Business</p> <p>SSC Response to Previous ELAC Recommendations</p> <p>The committee reviewed the SSC’s formal response, which agreed to:</p> <ul style="list-style-type: none"> <li>● Continue/expand academic, ELD, and behavior workshops.</li> <li>● Provide certificates and incentives for families.</li> <li>● Offer raffles for students whose families attend workshops.</li> <li>● Include student performances before workshops.</li> <li>● Recognize students for iReady, attendance, and English language progress.</li> <li>● Increase opportunities for parent classroom participation and Learning Walks.</li> </ul>
9.	<p>Announcements</p> <ul style="list-style-type: none"> <li>● Winter Academy</li> <li>● Saturday School Intervention</li> <li>● Next ELAC meeting: January 20, 2026 (Tuesday).</li> </ul>
10.	<p>Adjournment (Action Item)</p> <p>Chairperson Georgina España adjourned the meeting at 9:25 a.m. with a motion by Heidi Rodriguez and a second by Gisela Ponce. The motion passed with 6/7 votes in favor, one absent.</p>